

## Privacy Notice – Lung Health Check

Since 2018, RM Partners has been commissioning lung health checks for people identified as being at increased risk of lung cancer due to their age and smoking history. Depending on the results, they may then be offered a CT scan in a convenient place, close to home.

Please read this Privacy Notice carefully as it sets out the basis on which any personal data we process will be handled. This Notice sets out the types of personal data that we collect about you and will explain how and why your personal data is used. We will also explain how long your data will be kept and when, why and with whom your data may be shared.

The Notice sets out the legal basis we have for processing your personal data and explains the effects of refusing to provide the personal data requested. We will also explain the various rights and choices that you have when it comes to your personal data and how you can contact us.

### What personal data is collected about you and where from?

InHealth will process information from your GP practice, along with information collected at your telephone triage appointment, nurse appointment and possible CT scan. This information will be kept on a register of people who meet the eligibility criteria, so that InHealth can provide this service and monitor your needs and the quality of care provided.

The register holds your full name, NHS number, gender, date of birth, ethnic group, phone numbers, correspondence addresses, and details of your GP practice, as well as details of your medical record related to your lung health.

### Who is your personal data shared with?

The InHealth Lung Health Check Service will retain this register with information about you and your lung care to ensure they deliver a safe and quality service. The register is maintained by the service provider, InHealth Ltd, and their subsidiary InHealth Intelligence. Both companies are NHS Business Partners contracted by the NHS to deliver this service.

If you are eligible for a CT scan, your images will be securely transferred directly to Aidence (trading as DeepHealth), a sub-contracted automated lung nodule detection tool, then onto Heart & Lung Health (HLH) a sub-contracted radiologist reporting service, and then communicated to InHealth and the local Trust radiology department. InHealth will issue the results to you directly via letter.

### Dispatch of Invitation and Result Letters

To send appointment and result letters, InHealth use letter dispatch services provided by Synertec Ltd and iMail (formerly UK Mail), who securely print and dispatch our letters via Royal Mail business class. The letter information is only retained for a short period which allows printing and dispatch. Once dispatched, data is retained for 90 days to allow for monitoring of service performance and is deleted afterwards.

### Text Messaging Service

Gov.uk Notify or Voodoo will be utilised to provide the text messaging service which are used by InHealth to send text messages to patients in relation to their appointments. To support this, your

mobile telephone number and time/venue of your appointments is shared. This data is used only for this purpose and is retained for a short period to allow for monitoring of service performance.

### **How long is your personal data kept?**

We will keep your information for the length of the contract of the West London Targeted Lung Health Check Service. After this time, we (including Aidence and HLH) will securely transfer your data and images to the new provider under instruction from the NHS Commissioner (RM Partners), then delete all personal data in a secure manner.

### **Who has access to your personal data?**

The security arrangements that protect your privacy ensure that your data is only accessed by staff involved in the delivery of the Lung Health Check Service, and healthcare professionals involved in your care working for InHealth, Aidence, HLH or the NHS and only for the purposes of direct care.

### **How will we communicate with you?**

We will communicate with you via letter and text (SMS) message regarding your Lung Health Check. If you wish to talk to us about your communication preferences, please call the Booking Office on 020 3835 1600.

### **What legal basis do we have for using your information?**

InHealth have been commissioned by RM Partners to deliver this service in support of your direct patient care. Patients are referred to the service via your GP practice. If you are eligible for a CT scan the images will be provided to Aidence, HLH and local Trusts, and the results provided to your GP practice and yourself. If you do not qualify for a CT scan, the results will be provided to your GP practice and in writing to yourself.

### **How do we protect your information?**

We aim to ensure all personal data is held and processed in a secure way and we only let healthcare professionals who have a legitimate interest in your care access to your data. Examples of our security include:

- Encryption, meaning that the information is hidden so that it cannot be read without special knowledge (such as a password).
- Controlling access to systems and networks, which enables us to stop people who are not allowed to see your data from accessing it.
- Controlling access for different user roles, so only certain data required for a specific role is accessible.
- Training our staff to ensure they know how to handle data responsibly and securely, including how and when to report if something goes wrong.
- Regular testing of our technology, including keeping up-to-date on the latest security updates.

No personal data will be transferred outside the UK.

### **Can you access the information we hold?**

Yes, you can. Please email the Data Protection Officer (details below) to request a Subject Access Request Form.

### **Where can I get further information?**

If you have any queries or concerns about how we handle your personal data, please contact:

**Mr Michael Pennington (Data Protection Officer)**

InHealth Intelligence, Universal House, E.r.F Way, Middlewich, Cheshire, CW10 0QJ

Email: [dpo@inhealth-intelligence.com](mailto:dpo@inhealth-intelligence.com)

Telephone: 01270 765124

For independent advice about data protection, privacy and data sharing issues, please contact the Information Commissioner's Office (ICO):

Information Commissioner's Office

Wycliffe House, Water Lane

Wilmslow, Cheshire, SK9 5AF

Website: [www.ico.org.uk](http://www.ico.org.uk)

Telephone: 0303 123 1113 (local rate) or 01625 545 745 (national rate)